



M i n u t e s
Committee of the Whole
Monday, December 10, 2012
3:30 p.m.
City Council Chambers

Action

Present: Mayor D. Canfield
Councillor C. Drinkwalter
Councillor R. Lunny
Councillor R. McKay
Councillor R. McMillan
Councillor L. Roussin
Councillor S. Smith
K. Brown, CAO
W. Brinkman, Fire & Emergency Svcs Manager
M. Vogrig, Municipal Engineer
C. Edie, Municipal Treasurer
C. Neil, Recreation Services Manager
H. Kasprick, Deputy Clerk
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A. Public information Notices

As required under Notice By-law #144 -2007, the public is advised of Council's intention to adopt the following at its December 17th, 2012 meeting:-

- Amend "Schedule D" By-Law #168-2004 to increase the water and sewer rates

B. Declaration of Pecuniary Interest & the General Nature Thereof:

- 1) On Today's Agenda
- 2) From a Meeting at which a Member was not in Attendance.

Councillor McMillan declared a pecuniary interest from the Council meeting held on November 19, 2012, Item #25, regarding Financial Statements as his spouse is a member of the Police Services Board and reference is made to finances and reimbursements.

**C. Motion for Confirmation of Previous Committee Minutes:
Moved by R. Lunny, Seconded by C. Drinkwalter and Carried:-**

That the Minutes from the last regular Committee of the Whole Meeting held November 13, 2012 be confirmed as written and filed.

D. Presentations/Deputations

None

E. Reports:

Business Administration

Lead: Councillor Lunny, (Alt. Councillor McMillan)

1. K.D.S.B. Report from Councillor Roussin

Councillor Roussin advised there will be a regular board meeting this Thursday and there is no other information to report since the last Council meeting at this time. There is a large report that is expected to come that will pertain to non-emergency transfers as well as the last quarter report.

2. Non-Union Overtime Policy

Recommendation:

That Council hereby approves the City of Kenora Overtime–Non-Union Policy #HR 3-5; and further

That Council give three readings to a by-law to amend the Comprehensive Policy Manual for this purpose.

Recommendation Approved (resolution & bylaw).

HKasprick

3. ROMA/OGRA Conference Attendance

Recommendation:

That authorization be hereby given for the following Members of Council to attend the ROMA/OGRA 2012 Annual Conference taking place February 24 to 27, 2012, in Toronto, ON:-

Dave Canfield, Rod McKay, Charito Drinkwalter, Louis Roussin;
and further

That all eligible expenses in accordance with Council's Travel & Per Diem Policy be hereby authorized.

Recommendation Approved.

HKasprick

4. Accounts Receivables Write-Offs

Recommendation:

That Council hereby approves the write off of accounts receivables for the year 2010 totalling \$55,727.51 including applicable taxes; and further

That City staff be directed to continue collection efforts on these accounts.

Recommendation Approved.

HKasprick

5. Council Term – Year in Review

Recommendation:

That a copy of the report reviewing the achievements for the 2012 year of Council be posted on the City's portal and made available to the media.

Recommendation Approved.

HKasprick

6. Customer Service Policy

Recommendation:

That Council hereby approves the City of Kenora Customer Service Standards policy; and further

That Council hereby gives three reading to a by-law to amend the Comprehensive Policy Manual for this purpose.

Recommendation Approved (resolution & bylaw).

HKasprick

7. Discontinuation of Overnight Camping

Recommendation:

That as requested by the Township of Sioux Narrows-Nestor Falls, the Council of the City of Kenora hereby supports and endorses the following resolution:

Whereas the Ministry of Natural Resources has announced the end of overnight camping in ten provincial parks in Northern Ontario, including Caliper Lake Provincial Park in the Township of Sioux Narrows - Nestor Falls, Fushimi Lake, Greenwater, Ivanhoe Lake, Mississauga, Obatanga, Rene Brunelle, Springwater, The Shoals and Tidewater; and

Whereas the decision will result in job losses for Northern Ontarians and negatively impact tourism and Northern Ontario's way of life; and

Whereas local stakeholders and municipalities have not been consulted on these closures and have been denied the opportunity to make these parks more sustainable;

Now therefore be it resolved that the Council of the Corporation of the City of Kenora hereby petitions the Legislative Assembly of Ontario to immediately suspend plans to cancel overnight camping at the ten provincial parks named above; and further

That Kenora Council supports Sioux Narrows-Nestor Falls in its efforts to consult with various stakeholders and regional economic development organizations regarding the long-term viability of preserving Northern Ontario's provincial parks.

Recommendation Approved.

HKasprick

8. Logo Adoption

Recommendation:

That Council endorses the adoption of the new brand logo for the City of Kenora; and further

That the former corporate City logo along with the former branded Kenora tree logo be eliminated through a transition phase; and further

That all City departments move towards integrating the new branded logo in a "phase in process" as logo items require replenishing or replacing with a complete phase in no later than January 1, 2014; and further

That the Branding Logo Policy #PP-4-1 is hereby repealed; and further

That Council hereby approves the amended Logo Policy #CU-1-1; and further

That Council give three readings to a bylaw to amend the Comprehensive Policy Manual for this purpose.

Amended Recommendation:

That Council endorses the adoption of the new brand logo for the City of Kenora; and further

That the former corporate City logo along with the former branded Kenora tree logo be eliminated through a transition phase; and further

That all City departments move towards integrating the new branded logo in a "phase in process" as logo items require replenishing or replacing; and further

That the Branding Logo Policy #PP-4-1 is hereby repealed; and further

That Council hereby approves the amended Logo Policy #CU-1-1; and further

That Council give three readings to a bylaw to amend the Comprehensive Policy Manual for this purpose.

Amended Recommendation Approved (resolution & bylaw).

HKasprick

Discussion: The initiative was taken under the BLT was ambitious and Karen has kept Council updated with the intent of the new logo adoption.. Council supports moving towards adopting the new brand logo and phasing out the former amalgamation logo as materials need to be replenished and eliminating the former brand logo immediately. This will leave the City with one unified logo.

9. Municipal Infrastructure Investment Initiative Funding

Recommendation:

That Council of the City of Kenora hereby commits to completing a Municipal Asset Management Plan by the end of 2013 as required under the Municipal Infrastructure Investment Initiative (MIII) Funding; and further

That a copy of this resolution be submitted to the Municipal Infrastructure Investment Initiative Secretariat indicating the City's commitment to complete its Asset Management Plan.

Recommendation Approved.

HKasprick

10. Regional Decision Making

Recommendation:

That Council of the City of Kenora express its support for increased regional decision making for Northern Ontario on issues currently under Provincial jurisdiction, including natural resources, energy, infrastructure and land use planning; and further

That Council call on the leaders and candidates for leadership of the three elected Provincial political parties to outline their support or non-support of providing increased regional decision making powers to Northern Ontario; and further

That the Northern Policy Institute be asked to develop a proposal that outlines options and processes that would enable increased regional decision making in Northern Ontario.

Recommendation Approved.

HKasprick

11. Various Committee Minutes

Recommendation:

That Council hereby adopts the following Minutes from various City of Kenora Committees:

- October 23 & November 20 – Community Policing Committee
- October 25 – Budget Committee
- November 13 – Committee of the Whole
- November 14 – Property & Planning
- November 19 – Special Committee of the Whole
- November 21 – Environmental Advisory Committee

That Council hereby receives the following Minutes from other various Committees:

- September 26 – Kenora Police Services Board
- October 24 – District of Kenora Home for the Aged
- October 31 – Lake of the Woods Development Commission; and further

That these Minutes be circulated and ordered filed.

Recommendation Approved.

HKasprick

12. 2013 Water & Sewer Rate Increase

Recommendation:

That as recommended by BMA Management Consulting Inc. in the Water and Wastewater Long Range Financial Plan Forecast approved by Council resolution on November 21, 2011, the 2013 water and sewer rates be increased by 10% over the 2012 rates; and

That in accordance with Notice By-Law Number 144-2007, public notice is hereby given that Council intends to amend "Schedule D" By-Law #168-2004 to increase water and sewer rates as set out on the attached "Schedule D"; and

That Council give three readings to a by-law for this purpose; and further

That this by-law shall take effect and come into force on January 1, 2013.

Recommendation Approved (resolution & bylaw).

HKasprick

Community Services

Lead: Councillor McMillan, (Alt. Councillor Lunny)

No reports.

Economic Development

Lead: Councillor Smith, (Alt. Councillor Roussin)

1. Street Food Vendors

Recommendation:

That as recommended by the Lake of the Woods Development Commission Council hereby approves the continuation of the Street Food Vendor Program in 2013; and

That the revised Request for Proposal (RFP) for the Street Food Vendor Program is hereby approved; and further

That the RFP include the operating dates for the 2013 season as May long weekend to September long weekend.

Recommendation Approved.

HKasprick

2. Phase III DTR Capital Project –Fednor & NOHFC

Recommendation:

That administration be directed to develop and submit Phase I (FedNor) and Stage 1 (NOHFC) applications for funding for the Phase III Downtown Revitalization Capital Project.

Recommendation Approved.

HKasprick

3. Phase III DTR Capital Project – MIII

Recommendation:

That administration be directed to develop and submit an Expression of Interest to the Municipal Infrastructure Investment Initiative (MIII) Capital Program for funding for the Phase III Downtown Revitalization Capital

Project.

Recommendation Approved.

HKasprick

Discussion: Councillor Lunny stressed that the bridges are not our bridges as we did not build them and they were downloaded to the municipality. These bridges need to be repaired by the Province and the country, not the municipality. Our priority for any funding opportunities has to be the bridges as they are in emergent need of repair. We are lacking details in engineer detailed components to be able to say confidently that there needs to be a weight restriction placed on the bridges at this time.

Marco Vogrig, Municipal Engineer has advised that with these applications our priority is Second Street with the infrastructure underground that is starting to fail and needs to be replaced. The most important stage is the intersection from Second Street to Park Street.

Emergency Services

Lead: Councillor Drinkwalter, (Alt. Councillor McKay)

1. Renewal of 911 Central Emergency Reporting Agreement

Recommendation:

That Council authorize a renewal of the 9-1-1 CERB Service contract with the Ontario Provincial Police for the City of Kenora's residential population at a cost of \$8,610.23; and further

That this costing remains constant for the 5-year term of this CERB agreement; and further

That Council gives three readings to a by-law to authorize the execution of an agreement between the Corporation of the City of Kenora and the Ontario Provincial Police for a five year term commencing on February 17, 2013 and expiring on February 16, 2018.

Recommendation Approved (resolution & bylaw).

HKasprick

Operations

Lead: Councillor McKay, (Alt. Councillor Drinkwalter)

Alt.:

1. 2013 Hourly Equipment & Truck Rental Tender

Recommendation:

That the tenders be received for the Hourly Rental of Equipment and Trucks for 2013; and further

That the attached ranking lists for Hourly Rental of Equipment and Trucks for 2013 be accepted and adopted for the purposes of hiring non-owned equipment and Trucks during the period of January 1 through to December

31, 2013.

Recommendation Approved.

HKasprick

2. Acquisition of Transit Buses – Conventional & Handi Transit Recommendation:

That Council of the City of Kenora hereby authorize the Procurement of one conventional transit bus and one specialized transit bus on an exclusive basis pursuant to a process and on terms and conditions set out in the RFP with Metrolinx; and

That Mike Mostow, Fleet Manager be authorized to perform any action and provide any required recommendations, instructions and approvals to complete the Procurement within the scope of this; and further

That the Mayor and City Clerk be authorized to sign the attached Schedules E, F, G and H of this Agreement.

Recommendation Approved.

HKasprick

Discussion: There is 100% gas tax funding available that can be accessed to pay for the new transits and this is the main reason we are pursuing a full replacement at this time. With the new service providers taking over effective January 1, 2013 we will need a third bus as a back-up to the main transit as the new company will not be using school buses as backups should the main bus be out of service.

3. Transit Bus Service Tender

Recommendation:

That the only tender for the provision of transit and accessible transit services received from First Canada ULC under contract to the City of Kenora, in the amount of \$1,106,073 (plus HST), be hereby received and accepted; and further

That Council give three readings to a bylaw to authorize an agreement between First Canada ULC and the City of Kenora for the provision of Conventional Transit Services.

Recommendation Approved (resolution & bylaw).

HKasprick

4. 2012 Water & Wastewater Monthly Summary - October

Recommendation:

That Council of the City of Kenora hereby accepts the October 2012 Kenora Water and Wastewater Systems Monthly Summary Report, as prepared by Biman Paudel, Water and Sewer Supervisor, Jim Campbell, Water Treatment Plant Operator and David Nachuk, Wastewater Treatment Plant Operator.

Recommendation Approved.

HKasprick

Next Meeting:

- Monday, January 14, 2013



Motion - Adjournment to Closed Meeting:

1. Moved by L. Roussin, Seconded by R. McKay & Carried:-

That this meeting be now declared closed at 4:56 p.m.; and further

That pursuant to Section 239 of the Municipal Act, 2001, as amended, authorization is hereby given for Committee to move into a Closed Session to discuss items pertaining to the following:-

i) Personal Matters about an Identifiable Individual



Committee reconvened to the open meeting at 6:30 p.m.

2. Moved by R. Lunny, Seconded by S. Smith & Carried:-

That Committee hereby reconvenes to the Open Meeting at 6:30 p.m. with no reports from the Closed Session.

The meeting adjourned at 6:31 p.m.